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*Bringing Care to Action around the World*

**REFERRAL AGENCY AFFILIATION AGREEMENT**

The purpose of this agreement is to form an affiliation between **Beautiful Souls Inc. Stepping Up 4 Men** Program and the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

; as the referral organization, having in common with the Beautiful Souls Inc, Stepping Up 4 Men Program the goal of empowering men in need that seek employment, shall facilitate the provision of services to the clients.

\_\_\_\_\_\_\_\_\_\_\_\_\_; agrees to responsibly refer job-ready clients to the **Beautiful Souls Inc, Stepping Up 4 Men** program for interview appropriate clothing in accordance with the **Beautiful Souls Inc, Stepping Up 4 Men program** our policies and procedures. A job ready client shall have a current resume which is to be presented to the **Beautiful Souls Inc, Stepping Up 4 Men** program upon arrival at the appointment. A job-ready client shall be on time for the appointment, conduct himself in a professional manner, and demonstrate respect for the **Beautiful Souls Inc, Stepping Up 4 Men** staff and volunteers.

\_\_\_\_\_\_\_\_\_\_\_\_\_; designates the undersigned contact person, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_to serve as our liaison **to Beautiful Souls Inc, Stepping Up 4 Men** program for all clients referrals. This contact person will attend **Beautiful Souls Inc, Stepping Up 4 Men** Program referring meetings if requested.

The **Beautiful Souls Inc, Stepping Up** 4 Men Program agrees to suit clients with dignity and respect. The **Beautiful Souls Inc, Stepping Up 4 Men** Program reserves the right to revoke membership should a member organization or its representatives violate the stated policies and procedures.

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Updated 08/06/2018